



American Fibromyalgia Syndrome Association, Inc.
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Website: www.afsafund.org

CONDITIONS OF AWARD

1. All funds awarded shall be used in accordance with the submitted and approved proposal and accompanying budget. Any unused portion thereof shall be returned to the American Fibromyalgia Syndrome Association, Inc. (AFSA).
2. If an unforeseen problem occurs with the study design (e.g., you find out that the proposed medication dosage is too high or too low, or that a planned assay has been accidentally contaminated, etc.), please notify AFSA immediately. Potential changes to the study design with additional financial assistance from AFSA could salvage the study and still lead to a favorable outcome.
3. A one-year grant period is assumed, unless otherwise specified in the application. Progress reports are required at 6 months and 12 months after project funding. If the project is not completed by the 12-month time point, then reports need to be submitted every 3 months until the study is complete. The reports should indicate the number of study participants and/or assays completed along with a financial accounting of funds used. A final report must be submitted within 90 days of the completion of the project (ideally 15 months after award is made). This report shall include a project summary or scientific abstract, and a financial summary. Confidential data that could jeopardize formal publication in a peer-reviewed journal should not be disclosed. All progress reports should be submitted to the email above and, if attachments are required, they need to be PDFs.
4. If a delay in project completion of more than 3 months duration is anticipated, AFSA should be notified promptly with a brief explanation. All investigators are encouraged to communicate and work with AFSA for the best possible outcome of their study.
5. The principal investigator must assure AFSA of his or her intended work location. AFSA must be advised at the time of application of all moves, contemplated or real. Even address, phone number, fax number, and email changes within the same institution should be promptly conveyed to AFSA. The institution at which the proposed project will be completed must be stated at the time of application. A project can be moved during a funded period only with the expressed permission of AFSA.
6. All publications resulting from AFSA-funded research must include AFSA in a footnote/credit line/disclosure, and copies of such publications must be provided to AFSA. This includes scientific abstracts for conference posters. All publicity and information disseminated about such research must acknowledge AFSA support. This is an essential part of AFSA's conditions of award. Publicity or information about the project is used to keep patient-contributors to AFSA informed about how their donations are being spent. This condition does NOT involve disclosure of any information that might jeopardize the applicant's ability to formally publish their findings.

7. AFSA-funded investigators should avoid discussing or writing about their project for other organizations or media as it causes confusion about the funding source and adversely affects contributions. Principal investigators need to submit their findings to AFSA and the research should be published before being released to other entities.
8. The recipient of any research grant awarded must certify that all research will be conducted according to the rules and regulations of the country (or countries) where the study will be conducted. In the United States, this means all studies must comply with the United States Department of Health and Human Services (HHS). The recipient must agree to hold AFSA harmless from any and all claims that may arise from such research.
9. All work involving human subjects in the United States must show documented compliance with HHS and NIH guidelines for human subjects as provided by the sponsoring institution's committee for clinical investigation. All work involving animal experimentation should comply with NIH guidelines for care and use of laboratory animals. Applicants outside the United States need to comply with similar guidelines set forth by their country for human and animal subjects.
10. Grant applications may be submitted to AFSA with the Institution Review Board (IRB) pending approval, but no awards can be issued until a favorable letter certifying IRB approval has been sent to AFSA. This can be sent to AFSA by email at kthorson@afsafund.org or faxed to (520) 290-5550.
11. No institutional overhead or other indirect costs will be paid and should not be included in the budget.
12. Any discovery made under a program supported by AFSA must be reported promptly to AFSA, and application for a patent may not be made without the prior written notice to AFSA.

All grant applicants must include one signed copy of this “Conditions of Award” as a necessary part of the application to AFSA.

I have read and understand AFSA’s Conditions of Award and my signature below signifies that I agree to abide by all conditions specified above.

Applicant’s Signature: _____ **Date:** _____

With regards to condition items 1 and 3 above pertaining to project accounting:

Institutional Grants Officer Signature: _____ **Date:** _____

(Or whomever will be responsible for the project accounting)

Name and title of the Grants Officer: _____

Email address of the Grants Officer: _____